



AGENDA

February 20 2023 ♦ 7:00 p.m.
 Wattsburg Area Elementary Center

I. Call to Order – Mr. Jeremy Bloeser, Board President

- A. Pledge
- B. Roll Call:
 - Mrs. Britni Burlingham
 - Mrs. Nicole Lee
 - Mrs. Tara Pound
 - Mrs. Amanda Farrell
 - Mr. Shawn Matson
 - Dr. Andy Pushchak
 - Mrs. Lea Hetherington
 - Mr. Stephen Morvay
 - Mr. Jeremy Bloeser
- C. Approve Agenda and Addendum
- D. Approve Minutes from the January 16, 2023 Regular Board Meeting and the February 13, 2023 Work Session and Finance Committee Meeting.

II. School Reports

III. Guest and Citizen Comments

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

IV. Superintendent’s Report – Dr. Ken Berlin

V. Business Administrator’s Report – Mrs. Vicki Bendig

- A. Treasurer’s Reports
 - General Fund: \$12,320,525.96
 - YTD Budget to Actual Report
 - Capital Projects: \$490,268.93
 - Cafeteria: \$696,076.87
 - Cafeteria Profit/Loss: \$27,358.89
- B. Bills
 - Exhibit A1 Checks Already Written: \$86,856.98
 - Exhibit A2 Checks Already Written: \$15,084.30
 - Exhibit A3 General Fund Bills: \$518,224.87
 - Exhibit B1 Cafeteria Checks Already Written: \$332.05
 - Exhibit B2 Cafeteria Checks Already Written: \$36,100.31
 - Exhibit B3 Cafeteria Bills: \$50,009.12
 - Exhibit C3 Capital Project Fund Bills: \$40,120.00
 - Exhibit D SHS Activity Fund Report: \$90,346.51
 - **Motion:** To approve the reports, payments and invoices as presented.

VI. **Legal Advisement – Mr. Jeremy Bloeser**

VII. **Finance – Mr. Steve Morvay**

F – 1 (A) Transfers

- **Motion:** To approve the following transfers:
 - Monthly budgetary transfer from the budget vs. actual report as outlined in [Exhibit E](#).
 - \$17,297.02 from the Committed Fund to Unassigned Fund Balance for the purchase of steel white boards.
 - \$26,186.84 from the Committed Fund to Unassigned Fund Balance for the purchase of the laser engraver for the high school.
 - \$10,500 from the Committed Fund to Unassigned Fund Balance for the Concession Stand HVAC work.
 - \$2,495.28 from the Committed Fund to Unassigned Fund Balance for the roof work for the vent and blower in the high school CAD lab.
 - \$15,503 from the Committed Fund to Capital Projects for high school auditorium lighting and sound upgrades.
 - \$293,312.60 from the Committed Fund to Capital Projects for carpet replacement at WAEC.

F – 2 (A) Local Audit Report for Fiscal Year ending June 30, 2022

- **Motion:** To approve the Local Audit Report for the Fiscal Year Ending June 30, 2022 as prepared by Buffamante, Whipple, Buttafaro, P.C.

F – 3 (A) Erie County Technical School Budget for the 2023-2024 School Year

- **Motion:** To approve the [2023-2024 General Fund Operating Budget](#) for the Erie County Area Vocational-Technical School in Secondary Programs and Regional Career and Technical Center Adult programs as presented for adoption. The 2023-2024 General Fund Budget includes total expenditures of \$6,922,485 with total district contributions of \$4,720,743 and the Wattsburg Area School District contribution of \$392,543.

VIII. **Building and Grounds – Mr. Shawn Matson**

B – 1 (A) District Natural Gas Contract

- **Motion:** To approve the contract with Mid-American Natural Resources, LLC beginning March 2023 through August 2024 as outlined in [Exhibit F](#).

B – 2 (A) Carpet Replacement

- **Motion:** To approve the replacement of carpeting in the elementary center at an estimated cost of \$293,312.60 as outlined in [Exhibit G](#).

IX. **Personnel – Mrs. Nicole Lee**

P – 1 (A) ESS Substitute Additions

- **Motion:** To approve Gregory Barnett, Gerald Hemmis, Andrea Moreno, Mle Shofestall, Joshua Tomicek, Ronald Waldinger and Alexa Yoder as additions to the ESS Substitute List .

P – 2 (A) Service Substitute Additions

- **Motion:** To approve the addition of BreeAnna Byers to the Service Substitute List.

P - 3 (A) Leave Request

- **Motion:** To approve the following leave requests:
 - Extended Bereavement Leave of 3 days for Emily Graves.
 - FMLA-Like Leave for Bonnie Allen effective February 22, 2023.

P - 4 (A) Monthly Travel & Conference Maximum Meal Cost Reimbursement

- **Motion:** To approve travel and conference meal reimbursement at actual cost up to \$40 per day.

P - 5 (A) Conference Requests

- **Motion:** To approve the following conference requests:
 - Alissa Pyle to attend PASAP Conference February 26-28, 2023 in State College, PA at an estimated cost of \$736.53. Funds from Professional Development.
 - Becca Kelley to attend PAFPC Annual Conference, April 16-19, 2023 in Pocono Manor, PA at an estimated cost of \$1,938.24. Funds from Title.
 - Rob Englert to attend 5 Tools for Translating PA STEEL Standards into Instruction, June 19 – 22, 2023 in Edinboro, PA at an estimated cost of \$114.76. Funds from Professional Development.
 - Sarah McCall to attend 5 Tools for Translating PA STEEL Standards into Instruction, June 19 – 22, 2023 in Edinboro, PA at an estimated cost of \$687.54. Funds from Professional Development.
 - Tim Schweitzer to attend 5 Tools for Translating PA STEEL Standards into Instruction, June 19 – 22, 2023 in Edinboro, PA at an estimated cost of \$520.78. Funds from Professional Development.
 - Pam Burdick, Jennifer Turner and Chris Paris to attend 5 Tools for Translating PA STEEL Standards into Instruction, June 19 – 22, and August 14-16, 2023 in Edinboro, PA at an estimated cost of \$2,623.60. Funds from Professional Development.
 - Jack Corey, Seth Hembree, Eric Albrecht, Walter Chevalier, David Tome, Jerome Adamus to attend Glazier Football Clinic, February 24-26 in Pittsburgh, PA at an estimated cost of \$1,152.88. Funds from Professional Development.

P - 6 (A) Resignations

- **Motion:** To accept the following resignations
 - Adam Linger, custodian effective January 26, 2023.
 - BreeAnna Byers, special education aide effective January 30, 2023.

P - 7 (A) Job Description

- **Motion:** To approve the revised Special Education Aide Job Description as outlined in [Exhibit H](#).

P - 8 (A) Kindergarten Bootcamp

- **Motion:** To approve the following appointments for Kindergarten Bootcamp on Tuesdays, Wednesdays, and Thursdays August 1-18, 2023:
 - Michelle McAvoy
 - Haley Ottaway
 - Elizabeth Garcia – Special Education
 - Amanda Green - Nurse
 - Pam Burdick
 - Emily Stratton
 - Emma Kowalski – Speech Pathology

X. **Policy – Mrs. Amanda Farrell**

PL – 1 (A) Policies Second Reading

- **Motion:** To approve the second reading of Policy 124 Alternative Instruction Methods as outlined in [Exhibit I](#).

XI. **Curriculum – Dr. Andy Pushchak**

C – 1 (A) Robert Morris University Memorandum of Understanding

- **Motion:** To approve the College In High School Enrollment Agreement between Robert Morris University and Wattsburg Area School District as outlined in [Exhibit J](#).

C – 2 (A) Senior Banquet

- **Motion:** To approve the Senior Banquet for the Class of 2023 from 5:00 – 8:30 PM on May 19, 2023 at the Ambassador Conference Center, Erie, PA.

C – 3 (A) IXL Learning Agreement

- **Motion:** To approve the Renewal of the IXL Learning Agreement March 31, 2023 through July 1, 2028.

XII. **Technology – Mrs. Lea Hetherington**

TE – 1 Eidex Focus Subscriber License Agreement

- **Motion:** To approve the renewal Eidex Focus Subscriber License Agreement from February 20, 2023 to February 19, 2026 as outlined in [Exhibit K](#).

XIII. **Transportation – Mrs. Britni Burlingham**

T – 1 (A) Transportation Requests

- **Motion:** To approve the transportation requests and ratification of field trips since last meeting as outlined in [Exhibit L](#).

XIV. **Athletic/Extra-Curricular – Mrs. Tara Pound**

AE – 1 (A) Volunteer List

- **Motion:** To approve Rebecca Brumagin, Bryan Lee, Stephanie Weed, and Branden Williams as additions to the WASD Volunteer List.

AE – 2 (A) Athletic Resignations

- **Motion:** To accept the following athletic resignations:
 - Branden Williams, Head Track and Field Coach effective January 18, 2023.
 - Dana Miller, Head Cross-Country Coach effective January 20, 2023.
 - Faith Bartlett, 1st Assistant Cross Country Coach effective January 24, 2023.

AE – 3 (A) Extra-Curricular Appointment

- **Motion:** To approve the appointment of Laura Pushchak as a Rainbow Facilitator at Step 1 for the 2022-2023 school year.

AE – 4 (A) Coaching Appointments

- **Motion:** To approve the following coaching appointments:
 - Randi Cage, Head Cross-Country Coach at step 2+
 - Dana Miller, Track & Field First Assistant Coach at step 2+
 - Elizabeth Bille, 7th & 8th Grade Volleyball Coach at step 1.

XV. **Miscellaneous**

XVI. **Erie County Technical School – Mr. Steve Morvay**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**